

ADMINISTRATIVE - INTERNAL USE ONLY

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Executive Registry
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DD/A Registry
77-0203

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NOTE FOR: Deputy Director for Administration

SUBJECT : Briefing Paper on "Rotation"

Jack:

I do not believe it would be wise to issue an Employee Bulletin on rotational assignments before the EAG has had an opportunity to consider steps to improve on our performance. My concern is that employees will interpret any such bulletin as evidence that management does not intend to take any concrete action in response to their expressed discontent in this area.

However, I would not have the same objection to a bulletin summarizing the results of the recent survey in all areas, advising employees in general terms of EAG plans for addressing the problem areas, and assuring them that we will keep them informed on our decisions. Has analysis of the survey responses reached the point where such a bulletin would be possible?

EHK
E. H. Knoche
DDCI

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